

Eastern Regional Power Committee

(COMMERCIAL SUB-COMMITTEE) REGULATIONS, 2011

[Dated March, 2011]

General

Drawing powers from the para (10) of the GoI Resolution, ERPC hereby makes the following Sub-Committee called “**Commercial Sub-Committee**” (herein after referred to as ‘CC’).

1. Functions of CC:

- 1.1 Commercial Sub-Committee(CC) shall discuss all commercial related issues viz. energy accounting, schemes required for inclusion in the Bulk Power Transmission Agreements, requirement of power from the new projects, installation of special energy meters and its cost sharing, etc., metering aspects, reviewing of the payments towards UI charges, treatment of transmission losses, commercial declaration of lines/substation, on request from CTUs, commercial issues in inter-state an inter-regional exchange of power, issues concerning settlement of payments among constituents, if any, etc. and any other matter referred by the TCC/ERPC.

2. Composition of Commercial Sub-Committee (CC):

- 2.1 **Commercial Sub-Committee** shall comprise of one person (dealing with commercial matters) each from the constituent organisation of ERPC. The nominated representative shall be at the level of Chief Engineer or equivalent.
- 2.2 Member Secretary, ERPC shall be Chairperson of the CC
- 2.3 Superintending Engineer of Secretariat shall be Convener of the CC.

PROCEDURE FOR CONDUCTING CC MEETING

3. Periodicity, Place and date of CC Meeting

- 3.1 The meeting will be held at regular interval of about 4 months or earlier.
- 3.2 The place and date of the meeting will be decided by Member Secretary, ERPC in consultation with CC Member of host organisation. The meeting will generally be held in the area of operation of the host constituent.

4. Hosting the CC meeting

- 4.1 At least 50% of Sub-Committee meetings will be hosted by member constituents by rotation at a venue within the operation boundary of the constituent.
- 4.2 All constituents will host jointly the remaining ‘Sub-Committee Meetings’ at ERPC HQ and incur the expenditure related with it.
- 4.3 Meeting will be hosted by member organizations as per the roster finalized by CC. The host member organisation shall incur its expenditure

5. Re-scheduling / Cancellation of Meeting

- 5.1 If a meeting is required to be cancelled or rescheduled, the same shall be intimated to the members at the earliest by telephone / fax / e-mail and also posted on ERPC Website immediately.

6. Notice for the Committee meeting and Agenda

- 6.1 Notice for the Committee meeting shall be issued by Member Secretary, ERPC at least 15 days in advance.
- 6.2 The agenda points proposed by the constituents for the meeting should reach ERPC Secretariat at least 10 days in advance of the meeting. The Member Secretary, ERPC shall finalize the agenda and get it posted on the ERPC Website at least 7 days in advance, and shall also circulate the agenda to all of its members. Agenda submitted beyond cut-off time as specified shall be posed to Chairperson for his/her permission. If permitted, it shall be taken up as additional agenda. Agenda submitted after the commencement of the meeting shall not be permitted.
- 6.3 Member Secretary, ERPC may also put any agenda involving urgent matters/ policy issue directly.
- 6.4 Member Secretary, ERPC may convene a meeting on short notice on any urgent matter. In that case notice of one week is to be given.

7. Effect of Non-receipt of Notice of Meeting by a Member

The non-receipt of notice by any member of CC or Sub-Committees shall not invalidate the proceeding of the meeting or any decision taken in the meeting.

8. Quorum of CC Meeting

- 8.1 The Quorum of the meeting shall be 50% of its members or the person authorized by the member.
- 8.2 Only members of CC and not more than two representatives of his/her organization shall participate in the meeting. Additional representatives may participate with the prior permission of the Member Secretary.
- 8.3 Special Invitees from Member Secretary may also participate in the meeting.

9. Decision making and implementation

- 9.1 All decision in the CC shall be taken by consensus on all issues relating to economy and efficiency in the operation of power system in the region. For other issues, efforts shall be made to evolve decision by consensus, failing which decision shall be taken by majority.
- 9.2 ERLDC shall follow the decision of the CC concerning scheduling, despatch and operation of the regional grid, provided it is consistent with CERC Regulations/orders.
- 9.3 Each constituent must ensure the implementation of decision taken in the meeting.
- 9.4 Each constituent should furnish its “action taken report” on the decision taken by CC in its next meeting as also subsequent meeting(s).

10. Presiding Authority and the Convener

- 10.1 Member Secretary, ERPC shall preside over the meeting.
- 10.2 Superintending Engineer, ERPC shall convene the meeting.
- 10.3 If Member Secretary is unable to be present at the meeting for any reason, the next senior most officer of the ERPC Secretariat shall preside.

11. Recording of the minutes

The minutes of the meeting shall be finalized and circulated to all its members by Member Secretary, ERPC within 10 working days from the date of this meeting. The minutes shall also be posted on the website of ERPC.

12. Confirmation of the Minutes

Minutes of the CC meeting shall be placed in the next meeting for confirmation. However, in case of urgency the minutes may be confirmed by circulation.