

EASTERN REGIONAL POWER COMMITTEE

**AGENDA FOR THE 19TH MEETING
OF
EASTERN REGIONAL POWER COMMITTEE**

Date: 24.09.2011

Venue : Taj Vivanta Hotel, Goa

**ITEM NO.A1: CONFIRMATION OF THE MINUTES OF THE 18TH ERPC
MEETING HELD ON 01.07.2011 AT RANCHI**

The minutes of the 18th ERPC meeting held on 1st July 2011 were circulated vide letter no.ERPC/ TCC & Committee/14/2011/2784-2843 dated 04.08.2011.

No comments have been received from constituent members on the minutes of the meeting.

Members may confirm the minutes of 18th ERPC meeting.

**PART A: ISSUES REFERRED TO ERPC BY TCC IN ITS 19TH MEETING
HELD YESTERDAY**

The issues referred to ERPC by the TCC are placed below : (to be appended after the TCC meeting)

**PART B: FOLLOW UP ACTION ON THE DECISIONS OF PREVIOUS ERPC
MEETINGS**

ITEM NO.B1 ERPC (CONDUCT OF BUSINESS) RULES, 2011

(Item No.1B of the minutes of 18th ERPC meeting)

B1.1: ERPC in its 18th meeting held on 1st July 2011 has approved Eastern Regional Power Committee (Conduct of Business) Rules, 2011 (CBR). The CBR has been forwarded to the members of ERPC vide letter dated 26th August 2011 and also uploaded on ERPC website.

In pursuance of section-25(d) and section-28 of the CBR, draft regulations on 'ERPC Establishment Fund' and 'ERPC Fund' were prepared and circulated to all members vide letter dated 13th September 2011 seeking comments, if any.

No comments have been received from constituent members on the draft regulations.

The regulations on 'ERPC Establishment Fund' and 'ERPC Fund' are appended at **Annexure-A1 & A2.**

Members may approve the above regulations.

B.1.2: As per section 22.3 of the CBR, each Sub-Committee shall make regulations on the procedure for conducting its meetings and get it approved from ERPC. The Operation Co-ordination Sub-Committee (OCC) and Protection Sub-Committee (PC) have finalised its regulations which require amendment of section 22.2 of the CBR on hosting of at least 50% Sub-Committee meetings by constituent members by rotation.

The Commercial Sub-Committee (CC) in its last meeting held on 5th September 2011 has sought comments from its members, if any, on the draft regulations circulated in the meeting. Comments from members are awaited.

Draft regulations on Technical Co-ordination Sub-Committee (TCC) are under preparation and will be circulated to its member shortly.

Regulations on various Sub-Committees will be put up to ERPC for approval on its finalisation by respective Sub-Committees.

This is for information of members.

ITEM NO.B2: RENOVATION OF ERPC SECRETARIAT PREMISES

(Item No.3B of the minutes of 18th ERPC Meeting)

ERPC in its 18th meeting held on 1st July 2011 has agreed for renovation and modernisation (R&M) of ERPC Secretariat premises. As decided in the meeting, NBCC was approached for consultancy-cum-execution of the R&M work.

NBCC has carried out preliminary survey work for preparation and submission of estimated cost. Cost estimate from NBCC is awaited.

Based on the advice CEA Internal Audit, ERPC Secretariat, vide letter dated 15.09.2011, has sought clearance/permission from CEA for undertaking the R&M work. Reply from CEA is awaited.

This is for information of members.

PART C: ERPC SECRETARIAT MATTERS

ITEM NO.C1: ERPC-ESTABLISHMENT FUND FOR THE YEAR 2011-12

ERPC in its 17th meeting held on 17th March 2011 has approved contribution of Rs.14 lakh per member for the year 2011-12.

So far, contributions are pending from the following members: DPL, MPL, OHPC and TVNL.

DPL, MPL, OHPC and TVNL are requested to send their contributions to the Secretariat at an early date.

ITEM NO.C2: ERPC FUND FOR THE YEAR 2011-12

ERPC in its 17th meeting held on 17th March 2011 has approved contribution of Rs.1 lakh per member for the year 2011-12.

So far, contributions are pending from the following members: DPL, MPL, OHPC and TVNL.

DPL, MPL, OHPC and TVNL are requested to send their contributions to the Secretariat at an early date.

PART D: FINALISATION OF VENUE & DATE FOR THE NEXT MEETING

ITEM NO.D1: FINALISATION OF VENUE AND DATE FOR THE NEXT COMMITTEE MEETING

The roster for hosting of ERPC meetings is given below (as per CBR approved by ERPC) :

Sl. No.	Host Organisation
1.	WEST BENGAL
2.	DVC
3.	NHPC
4.	POWERGRID
5.	SIKKIM
6.	PTC
7.	ORISSA
8.	JHARKHAND
9.	BIHAR
10.	NTPC
11.	CESC
12.	APNRL
13.	MPL
14.	STERLITE ENERGY LTD.

In the last (18th) ERPC meeting the turns of BSEB and NTPC were swapped.

Now, it is the turn of Bihar (BSEB) to host the next meeting, for which Members may decide the venue and date.

ITEM NO.D2 : ANY OTHER ITEM WITH THE PERMISSION OF CHAIR

Annexure-A1

REGULATIONS ON ERPC ESTABLISHMENT FUND

Drawing power from section 25(d) of 'Eastern Regional Power Committee (Conduct of Business) Rules, 2011', ERPC hereby makes the following regulations called "Regulations on ERPC Establishment Fund".

1. **Name:** The name of the fund shall be "**ERPC Establishment Fund**".
2. **Objective:** The fund shall be utilized for meeting reimbursement of the actual expenditure incurred by the office of the ERPC Secretariat in Kolkata for its establishment expenses within the budgeted approval of CEA to the consolidated fund of Govt. of India through Drawing & Disbursing Officer, ERPC (DDO, ERPC).
3. **Contribution:** All members of ERPC except CEA, NLDC and ERLDC shall contribute equal amount on annual basis as per the decision of ERPC. Members of ERPC shall send their contribution by demand draft/ pay order/ cheque drawn in favour of "ERPC Establishment Fund" payable in Kolkata.
4. **Operation:** The fund shall be operated by a group of three officers from member constituents of ERPC posted in Kolkata as nominated by Member Secretary, ERPC. Bank account shall be opened in the name of the fund in a scheduled bank and officers nominated as above shall be given the cheque drawing authority.
5. The cheque for matching reimbursement to the extent of actual establishment expenses of ERPC Secretariat for the relevant period as approved by Member Secretary, ERPC in line with para-2 above shall be drawn in favour of 'Executive Engineer, ERPC, Kolkata'.
6. DDO, ERPC shall deposit the cheque in Government Accounts without delay complying rule-7 of General Financial Rules, rule-6(1) of the Receipt and Payments Rules. .
7. Yearly statement of receipt & expenditure of the fund shall be placed before the ERPC.
8. The accounts of the fund shall be got audited by two officers, one officer nominated by incumbent Chairperson from his own organisation & the other nominated by the Chairperson of previous year from his own organisation.

The officers nominated as above shall be other than the officers nominated as per para-4 above.
9. Management of surplus fund shall be at the sole discretion of ERPC.
10. ERPC, if desires, may constitute a sub-committee which will meet at least once in six months to discuss/ settle/ recommend on various issues related to this fund.

REGULATIONS ON ERPC FUND

Drawing power from section 28 of 'Eastern Regional Power Committee (Conduct of Business) Rules, 2011', ERPC hereby makes the following regulations called "Regulations on ERPC Fund".

1. **Name:** The name of the fund shall be "**ERPC Fund**".
2. **Objective:** The fund shall be utilised for
 - i) Expenses related to meetings, workshops, seminars etc. hosted at ERPC Secretariat.
 - ii) Expenses related to hospitality extended to officials of constituents and other guests on their visit to ERPC Secretariat.
 - iii) Expenses related to printing and binding works for agenda, minutes etc. for TCC & ERPC meetings and similar types of works for meetings, seminars, workshops etc.
 - iv) Expenses related to payment to consultant (s) appointed with the consent of ERPC.
 - v) Expenses related to hiring of vehicles on case to case basis when departmental vehicle is not available / not adequate to meet the requirement.
 - vi) Expenses related to discharge of any other functions deemed fit by ERPC.
3. **Contribution:** All members of ERPC except CEA, NLDC and ERLDC shall contribute equal amount on annual basis as per the decision of ERPC. Members of ERPC shall send their contribution by demand draft/ pay order/ cheque drawn in favour of "ERPC Fund" payable in Kolkata.
4. **Operation:** The fund shall be operated by a group of three officers from member constituents of ERPC posted in Kolkata as nominated by Member Secretary, ERPC. Bank account shall be opened in the name of the fund in a scheduled bank and officers nominated as above shall be given the cheque drawing authority.
5. Cheques can be drawn on this account only against expenses approved by Member Secretary, ERPC.
6. Yearly statement of receipt & expenditure of the fund shall be placed before the ERPC.
7. The accounts of the fund shall be got audited by two officers, one officer nominated by incumbent Chairperson from his own organisation and the other nominated by the Chairperson of previous year from his own organisation.

The officers nominated as above shall be other than the officers nominated as per para-4 above.
8. Management of surplus fund shall be at the sole discretion of ERPC.
9. ERPC, if desires, may constitute a sub-committee which will meet at least once in six months to discuss/ settle/ recommend on various issues related to this fund.